

1. File Information:

FILE#: **AKAL –** Borrower's Name: _____
Last Name, First Name

Lender Ref# _____

Agent's Name: _____ Mortgage/Loan Amount: \$ _____

Payable To: _____ Property: _____

Lender: _____ Closing Date: _____

2. Mortgage Checklist (Package documents in following order):

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| <ul style="list-style-type: none"> <input type="checkbox"/> Lender's Approval/Commitment + Void Cheque + Solicitor Info <input type="checkbox"/> Privacy Agreement + Consent (Filogix generated) <input type="checkbox"/> Disclosure to Borrower/Conflict of Interest + Material Risks <input type="checkbox"/> Letter of Direction (when brokerage fee applies) <input type="checkbox"/> Amortization Schedule <input type="checkbox"/> Mortgage Application <input type="checkbox"/> Verification of income (as submitted to lender. Refer "Mortgage Document Checklist") <input type="checkbox"/> Verification of Down Payment (as submitted to lender. Refer "Mortgage Document Checklist") <input type="checkbox"/> Purchase? Agreement of Purchase + MLS + All applicable waivers <input type="checkbox"/> Refinance? Existing Mtg Statement/Rating, Tax Bill, MPAC, Insurance <input type="checkbox"/> Appraisal/CMHC/Genworth/CG Approval # _____ <input type="checkbox"/> Creditor's Insurance- Application <input type="checkbox"/> Finder's Fee Disclosure + Client Acknowledgements <input type="checkbox"/> Know Your Clients (Borrower) + Budget Sheet + Credit Reports <input type="checkbox"/> 2 IDs (One must be with Photo. Health Card is not a valid ID in Ontario) <input type="checkbox"/> I declare, that in accordance with the AKAL Mortgages Policy Manual and my Independent Contractor Agreement, I have performed proper Due Diligence in the Prevention of Fraud. I adhere to the above. _____ (Signature) | <p>Private Mortgage:
(Following Additional Documents are required)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Investor Disclosure <input type="checkbox"/> Existing Mortgage/Rating(s) <input type="checkbox"/> Copy of Deed (If Applicable) <p>Construction Loan:
(Following Additional Documents are required)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Addendum for Construction and Development Loans |
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3. IMPACT Customer Follow-Up Program:

Ultra - \$110+HST

Impact - \$65+HST

IMPACT Special Instructions: _____

4. Account Receivable:

<p>Finder Fee Receivable: \$ _____</p> <p>Brokerage Fee Receivable: \$ _____</p> <p>Total Commission Receivable: \$ _____</p> <p>AKAL Portion: % _____ \$ _____</p> <p>Agent Portion: % _____ \$ _____</p> <p>Co-Broker: (YES) (NO) % _____ \$ _____</p> <p>Net Commission: \$ _____</p>	<p>Co-Broker Details:</p> <p>AKAL / MAC AGENT () Outside Company ()</p> <p>Co-Broke Company _____</p> <p>Co-Broke Agent: _____</p> <p>Co-Broker's Address: _____</p> <p>_____</p> <p>_____</p>
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